

Preliminary Notification of Project Works in the Road

To:	<i>Inroads</i>	(Corridor Manager)
From:		(Utility Operator)
Date:		

Preliminary notification is provided for the following Project Works:

The following plans are attached.

Major work situations that occur on this job are (tick all those that are applicable, where known):

	A trench is to extend more than 20m along the Road
	A traffic lane needs to be closed on a Main Road (Refer to list of Main Roads provided by the Corridor Manager)
	A Road needs to be closed for more than 2 minutes
	Work is proposed on a State Highway (Refer to list of State Highways provided by the Corridor Manager)
	Metered parking or other restricted parking areas may be affected
	Work may affect a Road Structure such as a bridge, tunnel, or retaining wall
	Work needs to be done outside normal hours of work
	Property access will be restricted for more than 10 minutes for business or 1 hour for residential
	A footpath will be diverted for more than 8 hours
	A variation from either the requirements of this Code of Practice or any other known requirements of the Corridor Manager is sought
	A financial contribution is sought such as towards the reinstatement of the Road surface
	The Work will affect, or is likely to affect, other Utility Structures in the Road

Comments: (e.g. about above situations/ when the Work is scheduled to start and finish, other Utility Structures that may be affected)

Signed		Print Name	
Phone		Email	